



GOVERNOR'S ADVISORY COUNCIL FOR EXCEPTIONAL CITIZENS (GACEC)
Leadership Committee Meeting
5:00PM, February 7, 2023
VIRTUAL MEETING

MINUTES

MEMBERS PRESENT: Al Cavalier, Tika Hartsock, Beth Mineo, Jennifer Pulcinella, Trenne Parker, Erika Powell and Erik Warner

STAFF PRESENT: Pam Weir/Executive Director

MEMBERS ABSENT: Ann Fisher

- I. Call to order:** This meeting was called to order at 5:05 pm by Vice Chair, Erik Warner. A quorum of the Leadership Committee was present, which represented more than 50 percent of persons with a disability or parents of children with disabilities.
- II. Administrative Actions:** The February Leadership Committee meeting agenda was unanimously approved. The January Leadership Committee meeting minutes were approved with amendments.
- III. Old Business:** The leadership committee discussed several action items carried forward from the previous meetings. Al Cavalier made a motion that for issues that arise between Council meetings, the Leadership Committee is charged with discussing them and deciding if they are in the Council purview and which committee or committees would be the most relevant group to address it. The motion passed unanimously. Pam expressed that we have been sharing Leadership Committee Meeting minutes with full Council. Pam reiterated that the revised By-laws have been approved. Pam and Ann are developing an ad hoc committee to work out the timeline for the implementation of the new by-laws. Pam and Al Cavalier are working together to add the citations into the revised by-laws. Beth Mineo suggested reaching out to our Deputy Attorney General (DAG) for guidance.
- IV. New Business:** Pam announced that Paul Kanich, from DTI, has obtained five laptops for GACEC to loan members who need equipment. Pam explained that there will be maintenance and replacement fees that will need to be requested in the GACEC budget moving forward. Discussion took place regarding the Disabilities Law Program (DLP) asking the GACEC to approve being part of their comments for the Joint Finance Committee (JFC) hearings. Pam mentioned trying to coordinate

regularly scheduled Leadership Committee meetings. GACEC will send staff a doodle poll to figure out what dates and times will work best for everyone.

- V. **February General Membership Meeting Agenda Items:** The Leadership Committee discussed the Interagency Coordinating Council's (ICC) request for the GACEC to support their letter requesting that the Part C Program does not transfer to the Delaware Department of Education (DDOE). Pam and Ann Fisher suggested inviting ICC members to attend the February GACEC meeting and answer questions about the letter. The Leadership Committee also discussed who Council could invite to present on supporting the Part C move. This will allow Council to make a well-informed decision. During the February General Membership meeting Dale Matusovich will be presenting an update on the Annual Performance Report (APR) spreadsheet. Pam encouraged the Leadership Committee to let her know if there were any specific topics that they would like to hear about from DDOE. Beth Mineo shared that she was at a meeting convened by Senator Poore to try to get a variety of State agencies working together on a data collaborative so that DDOE, Division of Vocational Rehabilitation (DVR), Division of Developmental Disabilities Services (DDDS) and Medicaid are all contributing data to a central source. This data would be used to track what is and is not working for transitioning students.
- VI. **Adjournment:** Jennifer Pulcinella made a motion to adjourn the meeting with Erika Powell seconding the motion. Vice Chair Erik Warner adjourned the meeting at 6:59 pm.

New Action Items:

- Send a doodle poll to Leadership Committee choose dates and times that will work best for everyone to schedule ongoing Leadership Committee Meetings- GACEC Staff
- Let Pam know of ideas for topics that should be covered in the February DDOE report- Leadership Committee

Action Items Carried Forward from Previous Board Meetings:

- Continue to reach out to GACEC members who have not yet logged into their state email and continue to work through technical issues with Teams- GACEC Staff
- Improve plan for supporting newly appointed members- GACEC Leadership Committee/GACEC Staff
- Find ways to increase communication regarding updates from each Issues Committees- GACEC Leadership Committee/GACEC staff
- Work on the prison education piece of our mandate- Pam Weir and ATS Committee

- Disseminate membership survey once finalized- further discuss what format the survey will be sent in- Membership Committee
- Establish an official policy that clarifies what is expected during a public comment period- formulate a blurb to be read prior that describes our role as the GACEC and that we are not able to assist with individual cases and give the time allowance for speaking- Pam Weir and Ann Fisher
- Follow-up on membership vetting issue via Boards and Commissions- Pam and Membership Committee